

**South Central College
Program Design**

AAS 2242/3259 Accounting Technician

Program Information

Instructional Level Associate Degree

Career Cluster Business Management and Administration

Description

The A.A.S. degree in Accounting Technician is designed to prepare students for a cross-functional position that emphasizes working in an advanced electronic office environment. Typical responsibilities would be installation and operation of accounting software packages, computerized processing of federal and state reporting forms, information processing, graphical presentation of reports, and database management.

Program Student Learning Outcomes

- 1 Complete all aspects of the Accounting cycle.
- 2 Analyze, interpret, communicate, and utilize financial information.

Program Configurations

Fall Starts

Credits

Course #	Course Title	Credits	Function
ACCT 1811	Managerial Accounting	4	Technical Course
ACCT 1835	Computerized Accounting II	3	Technical Course
ACCT 2864	Income Tax I	4	Technical Course
ACCT 2847	Fraud, Auditing and Internal Controls	4	Technical Course

ACCT 1835	Computerized Accounting II	3	ACCT1834
ACCT 1870	Professional Accounting Careers	1	
ACCT 2821	Intermediate Accounting I	3	ACCT1810 and ACCT1811 or equivalent as deemed by instructor
ACCT 2847	Fraud, Auditing and Internal Controls	4	ACCT 1810
ACCT 2861	Cost Accounting I	4	ACCT1810 and ACCT1811
ACCT 2864	Income Tax I	4	No prerequisites are required.
COMM 110	Public Speaking	3	Score of 86 on the Sentence Skills portion of the Accuplacer or ENGL 0090 with a C or higher.
COMM 140	Interpersonal Communication	3	Accuplacer Reading Score of 78 or above or completion of READ 0090
COMP 1140	Web For Business	3	None
COMP 1200	Hardware and Software Essentials	4	(Skill) - Basic Windows navigation; Click, Double-click, etc. (Skill) - Internet usage such as email, internet searching, etc. (Skill) - Window Explorer, such as file organization, searches, etc.
COMP 1360	Introduction to Data Communications and Networking	4	None.
ENGL 100	Composition	4	Next-Generation Accuplacer Reading minimum score of 250 (Classic Accuplacer, minimum of 75) or completion of READ 0090 or EAP 0095 with a C (2.0) or higher.