



**SECTION 4: CHANGE IN INCOME**

**DISABILITY OF STUDENT/SPOUSE**

Attach a written statement from the attending physician outlining the disability and the probability of returning to work. Please include an estimated date of return, if applicable.

If the disability is work related, provide documentation from your/your spouse's employer or government agency on availability and amount of disability benefits for 2022.

Attach a copy of most recent paystub(s) from all employers. Please indicate on the paystub the length of the pay period (e.g., weekly, biweekly, monthly).

Attach an IRS Tax Return Transcript of your 2022 Federal Income Tax Return, including W-2 forms for you and your spouse (if applicable).

Complete the Student/Spouse Income Source Table below to ensure inclusion of all income sources.

**STUDENT/SPOUSE UNEMPLOYED**

Attach a written statement indicating the date and reason student and/or spouse became unemployed.

Attach a copy of each student and/or spouse's most recent paystub(s) from all employers. Please indicate on the paystub the length of the pay period (e.g., weekly, biweekly, monthly).

Attach a copy of unemployment benefits student and/or spouse will receive from state job service office.

Attach an IRS Tax Return Transcript of your 2022 Federal Income Tax Return, including W-2 statements.

Complete the Student/Spouse Income Source Table below to ensure inclusion of all income sources.

**A BUSINESS OR FARM HAS CLOSED DUE TO BANKRUPTCY, FORECLOSURE, OR NATURAL DISASTER**

Attach a copy of the bankruptcy or foreclosure notice, if applicable.

Attach a written statement outlining the particular circumstances surrounding this event. If the event was a natural disaster, itemize the losses/damages that will not be covered by insurance or government assistance.

Attach an IRS Tax Return Transcript of your 2022 Federal Income Tax Return, including W-2 forms for you and your spouse (if applicable).

Complete the Student/Spouse Income Source Table below to ensure inclusion of all income sources.

**REDUCTION IN EARNINGS OR LOSS OF OTHER INCOME**

2024 income will be less than 2023 FAFSA income. This could include a reduction in earnings, loss of child support, loss of social security benefits, etc. In general, we do not consider changes in income due to loss of overtime, bonuses, withdrawal from retirement accounts, or gambling winnings or losses.

Attach a written statement outlining the reason for the loss of income, including COVID 19 related loss of income, the amount of income that was lost or reduced, and the date the change became effective.

Attach a copy of most recent paystub(s) from all employers. Please indicate on the paystub the length of the pay period (e.g., weekly, biweekly, monthly).

Attach an IRS Tax Return Transcript of your 2022 and 2023 Federal Tax Return, including W-2 forms for you and your spouse (if applicable).

Complete the Student/Spouse Income Source Table below to ensure inclusion of all income sources.

